











CONSTRUCTION • FACILITY MANAGEMENT • REAL ESTATE • DEVELOPMENT

MANAGING INVESTMENT AND RENTAL PROPERTIES FOR 40+ YEARS



*Our success is based on your success.
It's rather simple: happy tenants equal greater return on your investment.*

WHAT YOU CAN EXPECT:

-  **We will determine the fair market rent:** We conduct a thorough market study to ensure you are achieving a perfect balance between maximizing monthly income and maintaining a low vacancy rate.
-  **We will market your property:** We know where to market and what to say. Our carefully crafted and compelling advertisements are a significant advantage to filling vacancies.
-  **We will find the right tenant:** We take care of all the details including background checks, verifying employment and collecting references.
-  **We will collect your rent on time:** We have efficient, tried-and-true systems to effectively collect rent and maintain timely payments.
-  **We manage your tenants:** We will handle both routine and emergency maintenance, routine inspections and any situation where conflict resolution is required.
-  **We manage vendors:** We have in house maintenance technicians and longstanding relationships with contractors, suppliers and vendors which allows us to get the best work for the best price. We also manage and oversee any necessary maintenance projects.
-  **We maximize the profitability of your money:** We charge a small percentage of your monthly rental rate in exchange for our services. This fee is less than the money you would spend by hiring outside individuals to take care of each and every need.
-  **We maximize the profitability of your time:** We take care of the day-to-day aspects of your property and can eliminate the stress and time commitment required to own an investment property.



LEASE-UP/MOVE-IN

Market Study / Advertise / Show Property
Screen Tenants / Write & Sign Lease



LEASE TERM

Collect Rent / Monthly Financial Statements
Routine Maintenance / Emergency Maintenance
Regular Inspections / Conflict Resolution



MOVE-OUT / RENEWAL

Property Inspection
Security Deposit Disbursement
Market Review

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